



Executive Headteachers:

Christian Kingsley MA, MSc, NPQH,
Mark Siswick Dip Ed, BA (Hons), NPQH

Required November 2020
Chesterton Primary School, Dagnall Street, London SW11 5DT

SCHOOL BUSINESS PARTNER

Salary Scale PO3: £39,459 - £42,606 p.a.

Closing Date: Midday, Thursday 15th October 2020

The Wandle Learning Trust is an expanding Multi Academy Trust based in South London and is looking for a first class School Business Partner to manage all non-teaching operations across up to 2 primary schools. This will initially be placed at **Chesterton Primary School in Battersea** and may later be allocated a second primary school. Core financial tasks are carried out by the central trust finance team.

We are looking for an experienced, enthusiastic, self motivated and flexible individual who ideally has or is working towards a school business management qualification. Candidates, who can evidence equivalent experience and skills from working at a senior level, may also be considered. The successful candidates will:

- Lead on procurement, HR, premises compliance, administrative processes and systems and leadership for non teaching staff.
- Have strong day to day budgeting and business skills.
- Have previous experience at a senior management level.
- Have experience and/or knowledge of core Human Resource procedures.
- Have experience of managing budgets and reporting at senior level.
- Have excellent interpersonal skills at all levels.

For further information and to download an application pack, please visit the websites at either www.chesterton.wandsworth.sch.uk or <http://wandlelearningtrust.org.uk/work-with-us>

Applications should be returned by email to: recruitment@wandlelearningtrust.org.uk

ALL POSTS ARE SUBJECT TO A DBS CHECK

Wandle Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment