

**Finance Officer**  
**£27,402 to £29,010 per annum (Scale 6 Points 26-28)**  
**36 Hours per week**  
**All Year Round**  
**Required as soon as possible**

We are seeking to appoint an enthusiastic, experienced and highly motivated Finance Officer to join our outstanding school.

We are recruiting an experienced and appropriately qualified person to make a significant individual contribution to Chesterton's on-going success. We are looking for an individual who shares our vision for high aspiration and achievement for all. All staff benefit from great professional development opportunities.

You will be responsible for providing high-level support in all areas of Finance. You will have experience of working in an office environment, excellent numeracy and communication skills and it is desirable that you are working towards or already hold AAT. You will need to be flexible and able to work under pressure. You will work independently and co-operatively with colleagues. You can maintain thorough records and are sensitive handling confidential issues. You must be able to work within a diverse multicultural community whilst being able to inspire and support colleagues, parents and pupils.

**If you fit the bill, we want to hear from you. An information pack, including a Job Description and Person Specification can be downloaded below or from the Wandsworth Council website <https://jobs.richmondandwandsworth.gov.uk/>. Alternatively these details can be found on our website [www.chesterton.wandsworth.sch.uk](http://www.chesterton.wandsworth.sch.uk).**

**Please return application forms by email to:**  
**[recruitment@chesterton.wandsworth.sch.uk](mailto:recruitment@chesterton.wandsworth.sch.uk)**

**Closing Date: 27<sup>th</sup> March 2019 (midday)**  
**Interviews: 2<sup>nd</sup> April 2019**

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment.

Applicants are advised to apply as early as possible as shortlisting will be ongoing.

This post is subject to a DBS check.

CVs are not accepted.

**CHESTERTON PRIMARY SCHOOL**  
**Dagnall Street, London, SW11 5DT**  
**Tel: 020 7622 1619**  
**Email: [recruitment@chesterton.wandsworth.sch.uk](mailto:recruitment@chesterton.wandsworth.sch.uk)**